



An Affiliate of UnityPoint Health

BOARD

PUBLIC INPUT

RESPONSIBLE INDIVIDUAL: Board of Trustees
CONTRIBUTORS: CEO, Executive Assistant

PURPOSE

To provide the public direction on the appropriate way to provide input to the board.

DEFINITIONS

County members – a resident of Guthrie County and of voting age
Board – Guthrie County Hospital Board of Trustees

POLICY

County members are invited to address the Board during its meeting for a designated period-of-time during agenda item “Public Forum”. The County member must submit a written request. The Board Chair has the prerogative to limit the overall time spent on a topic.

Employees are welcome to participate in this process, but they will be asked if they have utilized the established organizational chain of command in addressing their issue.

Personnel issues are private matters and will not be discussed in the board meeting unless the County member is speaking to the Board about his or her personal personnel issue(s). Hospital personnel issues will be treated with the same amount of privacy afforded personal health issues.

PROCEDURE

Written request must be received by Administration 24 hours prior to the start of the board meeting and include the county member’s name and topic to be addressed during “Public Forum”. Request may be emailed to administration@gcho.onmicrosoft.com and/or in-person by completing the sign-in roster available in the Executive Assistant’s office.

County members are allowed a maximum of five (5) minutes to address the Board and are not permitted to “yield” their time to anyone else.

 11-12-2020
Chairman, Board of Trustees Date

 12 Nov 2020
Chief Executive Officer Date

INITIAL APPROVAL DATE: 11/2014
REVIEW DATE: 11/2020
REVISED DATE – MINOR:
REVISED DATE – MAJOR: 11/2020
DELETION DATE: